

MAVEA Maine Learning Results/Curriculum Integration Project
Student Information System (SIS) – Technical Help Topics

To Delete A Course Administrative Menu – Click Button H

- ◆ Courses that have no student information attached to them may be deleted.
- ◆ The process involves deleting all Tasks → then all Duties → then the Course. **It's important that deletions are done in this order.**
- ◆ The screen at Button H shows tables for courses, duties and tasks.
- ◆ Select the Course you wish to delete → Select a Duty area → Tasks for that duty area will appear → right click the gray bar at the left of the task → Cut. A message will appear “Are You Sure” → click yes
- ◆ Multiple tasks can be selected and deleted at a time.
- ◆ Repeat the process for each Duty area → then delete all Duty areas → Delete Course

Admin Form Duties and Tasks

Courses

Cours	CourseName	Abbrev	Instr
1	Automobile Collision Techno		
2	Automotive Technology		Gimme A. Brake
3	Building Construction & Carp		Cary T. Beam
4	Business Information Techno		Skip Undo
5	Culinary Arts		

Record: 5 of 11

Linked Duties

DutyID	Course	Duty	DutySeq
96	5	Professional Attributes	A
97	5	Communications	B
98	5	Critical/Creative Thinking	C
99	5	Safety/Disease Prevention	D
100	5	Menu Specifications	E
101	5	Line	F

Record: 5 of 25

TASKS

TaskID	DutyID	Inactive	Task	CIA	Benchmark
1	1286	<input type="checkbox"/>	Follows menu specifications.	core	Produces standardize
2	1287	<input type="checkbox"/>	Reads and interprets cooking reference materials.	core	Summarizes importar
3	1288	<input type="checkbox"/>	Converts recipes	core	Performs mathematic

Screen at Button H

1. Select & Delete Tasks

2. Select & Delete Duty